

WEST BENGAL SOCIETIES REGISTRATION ACT
MEMORANDUM OF ASSOCIATION
BENGAL UROLOGICAL SOCIETY

1. Name Name of the Society be “**Bengal Urological Society**”
2. Address The Registered Office of the Society be situated at
3, Haji Mohsin Road, Kolkata – 700 026
3. Formation The Society is formed by the Medical Practitioners, especially from the field of
Urology
4. **Objects**

The aim and objects for which the Society is established are:

 - a> To undertake and promote better quality of health of human being.
 - b> To share amongst the members the development of urology in the country and also in the International arena.
 - c> To educate the mass about maintenance of urological health and the precautionary measures required to be adhered to for a quality life.
 - d> To provide medico legal advice and protection to the members, if required.
 - e> To organize medical camps as a measure of awareness building exercise in the Community.
 - f> To organize seminars, symposiums for better education on Urology.
 - g> To assist the distressed ones for urological treatment.
 - h> To present before the National & International forum with the appropriate knowledge & information.
 - i> To have affiliation with any other organizations / associations that work for the development of Urology and other health services.
 - j> To publish journals, Booklets, Periodicals, books related to medical treatment with the prior permission of the competent authority.
 - k> To do all such things as are incidentally necessary or conducive to the achievement or attainment of any or all the objectives of the Society.
5. The income and properties of the Society shall be applied solely towards the promotion of the objects as set forth in the Memorandum and no portion thereof shall be paid or divided amongst its members by way of profits.
6. Subject to the Memorandum and Article of the Society, its management and affairs shall be entrusted at present to the governing body.
7. The names and addresses and descriptions of the members of the Society who will constitute the first members of the Governing Body.

<u>SI No.</u>	<u>Name and Addresses</u>	<u>Description</u>
1.	Dr. R. N. Basu, 8/1/1 Loudon Street, Kolkata – 700 017	President
2.	Dr. Salil Ghoshal, 120 AJC Bose Road, Kolkata – 700 014	Vice President
3.	Dr. Kalyan K Sarkar, 3 Haji Mohsin Road, Kolkata – 700 026	Secretary
4.	Dr. Dilip Karmakar, 42 Ekbalpore Road, Flat 204, Kolkata – 700 023	Treasurer
5.	Dr. Supriya Basu, 44/1A Manoharpukur Road, Kolkata – 700 026	Member
6.	Dr. Amit Ghosh, 31 BK Pal Avenue, Kolkata – 700 005	Member
7.	Dr. Bibhash Kundu, 34A Manoharpukur Road, Kolkata – 700 029	Member
8.	Dr. Malay Bera, 22/17 Sahapur Sitalatala Road, Kolkata – 700 038	Member
9.	Dr. Prasanta Mishra, Wochardt Medical Centre, Kolkata – 700 026	Member

8. We, the several persons whose name, addresses and occupations are here unto subscribed, are desirous of being formed into an Association in pursuance of this Memorandum of Association.

<u>SI No.</u>	<u>Sig</u>	<u>Name</u>	<u>Address</u>	<u>Occupation</u>
1.		Dr. R. N. Basu,	8/1/1, Loudon Street, Kolkata – 700 017	Medical Practioner
2.		Dr. Salil Ghoshal,	120, AJC Bose Road, Kolkata – 700 014	Medical Practioner
3.		Dr. Kalyan K Sarkar,	3, Haji Mohsin Road, Kolkata – 700 026	Medical Practioner
4.		Dr. Dilip Karmakar,	42, Ekbalpore Road, Flat 204, Kolkata – 700 023	Medical Practioner
5.		Dr. Supriya Basu,	44/1A, Manoharpukur Road, Kolkata – 700 026	Medical Practioner
6.		Dr. Amit Ghosh,	31, BK Pal Avenue, Kolkata – 700 005	Medical Practioner
7.		Dr. Bibhash Kundu,	34A Manoharpukur Road, Kolkata – 700 029	Medical Practioner
8.		Dr. Moloy Bera,	22/17 Sahapur Sitalatala Road, Kolkata – 700 038	Medical Practioner
9.		Dr. Prasanna Mishra,	Wochardt Medical Centre, Kolkata – 700 026	Medical Practioner

Witness of the above signatures

Signature

Name R. P. Chakravarty

Occupation CEO, Astra Infotech

Address 4/1 Banamali Naskar Road, Kolkata – 700 060
94330 16577

Dated: the

The West Bengal Societies Registration Act, 1961

Regulation of BENGAL UROLOGICAL SOCIETY

Unless the context otherwise requires, words / expressions contained in these Regulations shall bear the same meaning as in the West Bengal Societies Act, 1961 or any statutory modification thereof.

Membership

1. Admission:

- a> The signatories to the Memorandum of Association and the Office Bearers of the Governing Body of the Society shall be the first members of the Society.
- b> The Governing Body may admit to full membership any person of any caste, creed or sex who has attained the age of 18 years and above and is a post graduate practicing in Urology, also agreed in writing to be bound by the Memorandum of Association and Regulations of the Society and who in the opinion of the Governing Body, will be interested in advancement of the objects of the Society.

Be it noted here that the power to admit members is the sole and absolute power of the Governing Body which may refuse to admit any person as a member without assigning any reason thereof.

2. Type of membership:

- a> **Ordinary membership** shall be open to those who pay prescribed annual subscription at a time within a calendar year and who in the opinion of the Governing Body subscribes to the objectives of the society.

- b> **Life Membership** which will be terms as Full membership, shall be open to those who pay prescribed fee at a time to enable him be the Life member and he/she need not pay any membership fee till the membership remains and who in the opinion of the Governing Body subscribes to the objectives of the Society. The life members will be called Full members of the society.

- c> **Associate membership** may be allowed by the Governing Body to selected individuals practicing in specialties other than urology but having interest in the same. These members will enjoy such facilities including voting right as will be determined by the Governing body time to time. They may be included in Full membership at the discretion of the governing body.

3. **Cessation of Membership**

- a> Any member shall suspend and remove to be a member for activities prejudicial to the objectives of the society after giving such a member an opportunity to show cause against such removal as suspend.
- b> Any member shall cease to be member on his/her resignation from membership by a letter addressed to President / Secretary.
- c> On his/her connection of any offences in connection with the formation, promotion and management of the conduct of affairs of a Society or a Body Corporate of any offence involving moral turpitude.
- d> To be guilty of any offences.
- e> If any member directly hampers the interest of the society, the Governing Body at a meeting specially convened for the purpose and for which at least one month notice shall be given.
- f> Membership dues for any year shall be paid within that calendar year and membership is liable to be ceased if the dues are not paid within six months following.

4. **Register of Members**

The Society shall maintain a Register of Members containing the Name, Address, Phone Number, Occupation. The Register will be kept open for inspection of the members of the society on requisition. All entries required to be made therein, shall be entered within a period of 15 days.

5. **Rights and Obligations of the Members :**

- a> To take part in all General Meeting of the society and derive the benefits of rules.
- b> To be eligible for vote at the general Meeting.
- c> To inspect the accounts and proceedings of the society on appointment with the President / Secretary.
- d> To submit suggestions for discussion to the Governing Body and Sub Committees on any matter relating to the Society.
- e> Members shall have right of one vote each.

6. **Expulsion or Removal**

Frequent actions of any member, if found by the Governing Body is detrimental to the interest and is in violation of the Rules and regulations of the Society, it may be after one enquiry, censured, suspended or expelled from the membership by the Governing Body. In that case, the Governing Body shall first serve the member concerned with a show cause therein the charges framed and asked her/him to submit her/his

statement of defence within a month. On receipt of the explanation, the Governing Body shall have the power to take suitable action against the delinquent member after allowing him/her to defend. If no reply to the show cause notice is received within a month, the Governing Body may take an ex-parte decision.

For any act of expulsion or termination, no such member shall be entitled to prefer any claim for compensation or damage even if proved on subsequent date that such act of expulsion or termination was wrongful and unlawful.

7. Authorities of the Society

- a> The Governing Body
- b> The Committee and Sub Committees

Such other bodies may be constituted from time to time under the Rules and Regulations.

8. Governing Body

- a> The Governing Body shall be the executive wing of the society, subject to general supervision and control by the General Council.
- b> The Governing Body shall consist of not more than fifteen members including the Office Bearers and shall hold office till a new General Body is elected by the General Council.
- c> In case of vacancies however arising, the governing body can fill up such vacancies.
- d> The following Office Bearers shall be elected by the Governing Body from amongst its members.
 - 1. President, 2. Vice President, 3. Secretary, 4. TreasurerThe Office Bearers and other committee members shall be elected at the Annual General Meeting.
- e> The quorum for the Governing Body will be one third among the members.

10. Power and Function of the Governing Body:

- a> If necessary, The Governing Body may appoint a Director of the Society for four years term who will be an ex-officio member of the Governing Body.
 - b> To appoint and administer subject to the control of the general council, the revenue and properties of the society and to conduct all administrative affairs of the society not otherwise provided for.
 - c> To appoint from time to time staff/employee including a full time Executive Secretary, whose term of appointment will be determined by the Governing Body and amended subsequently for the conduct of counseling, research, training, treatment, publications, and administrative functions of the society.
 - d> To manage and regulate the finances, accounts, properties and all other administrative affairs of the society and for the purpose to engage in such other functions as it may deem fit.
 - e> To acquire and dispose any movable or immovable property on behalf of the society.
 - f> To constitute Branch Committee as provided under these Rules and Regulations.
11. The Governing Body shall have the power to appoint an Advisory Committee on such other committees or sub committees as it may think necessary to advise itself in its functions.
12. The Governing Body shall meet as often as necessary on a minimum three days notice to be issued by the Secretary at the advice of the President. There should be at least one meeting for the Governing Body in every quarter of a calendar year.
13. Terms of the Governing Body shall be of three years but accounts and annual report shall be placed every year.

14. Annual General Meeting

- a> There shall be an Annual General Meeting at least on one month's notice to be issued by the Secretary and not more than fifteen months elapse between two successive Annual General Meeting.
- b> The Annual General Meeting shall have the following Powers and Functions.
 - 1. To consider the Annual Budget, the Annual Accounts and reports and the Audit Report.
 - 2. To appoint auditors for a calendar year. In case of reappointment of the existing auditor, the same needs to be ratified in the Annual General Meeting.
 - 3. To elect Governing Body from amongst the members of council at the Annual General Meeting.
 - 4. To review and supervise the activities of the Governing Body and to give suitable suggestions/advice.
- c> Decisions at the Annual General Meeting shall be by simple majority of present members.
- d> Only those members who have cleared their all out-standing membership dues before the date of notice of the Annual General Meeting, shall be eligible to participate and vote in the meeting.
- e> Election of the Governing Body shall be by secret ballot, if necessary.

15. Ordinary Meeting :

Ordinary Meeting of the governing body may be convened on not less than fifteen days notice to be issued by the Secretary at the advice of the President.

16. Quorum

The quorum for all meetings of the governing body including the Annual General Meeting shall be one fifth of the total membership of the governing body.

17. Safe Custody of the properties

The Governing Body shall be responsible for the safe custody of the funds, properties and assets of the society. The fund of the society shall

be kept in banks/Post Office/Mutual Funds and be invested in any securities specified under Section 20 of the Indian Trust Act 1882.

18. Accounts

An Account shall be kept for the sums of money received and spent by the society and the same shall be open for inspection by members. The accounts of the society shall be examined and corrections of the Balance Sheet and Income and Expenditure Accounts for the concerned period may be ascertained by the auditors appointed by the society. All accounts shall be operated by the President/ Secretary/Joint Secretary/Treasurer jointly or severally.

19. Annual Report

The Annual Report of the Society shall be prepared on behalf of the Governing Body and shall be submitted to the general Council along with the notice for Annual general Meeting for consideration and adoption.

20. Annual Audit

The Annual Audit of the society shall be carried out by the Chartered Accountant appointed by the General Council.

21. Duties of the Office Bearers

President – He/She shall (a) preside over all meetings of the society; (b) take all disciplinary actions such as removals, dismissals etc. in consultation with the Governing Body; (c) Advise the Secretary in any matter requiring urgent attention; (d) Call emergent meeting.

Vice President - In the absence of the President, the Vice President shall perform all the duties of the President.

Secretary – He/She shall (a) convene all meetings of the society; (b) maintain minutes books of all meetings; (c) issue general circular, notices; (d) receive all applications for membership which shall be placed before the Governing Body; (e) sign on behalf of the society all receipts for all sums received as subscription etc.; (f) sign and give pay order on all bills for payments; (g) get the accounts of the society audited by a Chartered

Accountant; (h) ensure compliance with statutory requirements; (i) transact all other business subject to the direction of the Governing Body.

Treasurer - He/She shall (a) collect and receive all sorts of subscriptions. Donations, contributions and deposit of money and grants receipts thereof; (b) maintain and keep Cash and Bank Book and such other accounts as are necessary for the function of the society; (e) prepare the budget in consultation with the Secretary for consideration of the Governing Body.

22. Change of Rules

The Rules and regulations may be altered, modified or amended by addition, deletion or otherwise by the General Council at any meeting specially called for the purpose of and such alterations, modifications or amendments may be ratified by three fourth the members of the meeting.

23. Dissolution of the Society

Subject to the provisions of sections 24 & 27 of the West Bengal Societies registration Act 1961 or any statutory modifications thereof, the society may be dissolved by a resolution to that effect passed by three fourth members of the society at a General Meeting. The said meeting shall also decide the manner of disbursement of the funds and assets of the Society, if any, after dissolution.

We, the undersigned members of the Governing Body of the Society, do hereby certify that the above is a true copy of the Rules and Regulations of the Society.

Signed

1. President	Dr. RN Base	Sd/-
2. Vice President	Dr. Salil Ghoshal	Sd/-
3. Secretary	Dr. kalian Kumar Sarkar	Sd/-
4. Treasurer	Dr. Dilip Karmakar	Sd/-

Dated : Kolkata, theOctober, 2004